

Saratoga High School
School Site Council

Date: April 25, 2019

Location: Main Office Conference Room

Starting time: 3:30 P.M.

Proposed Ending Time: 4:30 P.M.

Agenda Item	Topic	Action Required	Responsible Person(s)	Time Limit
Call Meeting to order.		None	Chair	1 Minute
Roll call		None	Chair	1 Minute
Changes/additions to the agenda		Approval/modifications of the agenda	Chair	2 Minutes
Previous notes		Review notes	Chair	5 minutes
Public Comment (Pending completion of blue cards. Each person will have up to 2 minutes).		No action related to public comment that does not appear on the agenda may be acted upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.	Chairperson	5 minutes (pending amount of speakers)
Leadership Class Update	Student Events	None	Students	5 Minutes
School-Wide Update- 1. New Principal 2 SSC/WASC Survey- parent and student needed May 8 and 16 3. Sound of Music 4. Pancakes 5/5 5. AP's May 6 - 17 6. SPSA to Board 5/21 7. Student Center	Staff Perspective	None	Site Administration	30 Minutes

Agenda Items For Next Meeting	5/30/19		SSC	1 Minute
Adjournment		Approval to adjourn meeting	Chair	1 Minute

Saratoga High School
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Date: March 28, 2019

Location: Main Office Conference Room

Starting time: 3:30 P.M.

Proposed Ending Time: 4:30 P.M.

Agenda Item	Topic	Action Required	Responsible Person(s)	Time Limit
Call Meeting to order.		None	Chair	1 Minute
Roll call		None	Chair	1 Minute
Changes/additions to the agenda		Approval/modifications of the agenda	Chair	2 Minutes
Previous notes		Review notes	Chair	5 minutes
Public Comment (Pending completion of blue cards. Each person will have up to 2 minutes).		No action related to public comment that does not appear on the agenda may be acted upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.	Chairperson	5 minutes (pending amount of speakers)
Leadership Class Update	Student Events	None	Students	5 Minutes
School-Wide Update- 1 Local Control Accountability Plan (LCAP) 2 WASC 3 Smarter Balance	Staff Perspective	None	Site Administration /Julie Grenier	15 Minutes

4. World Cafe- tonight! 6:30 5. Principal Search				
Budget- Update?	Allocations	Approve Budget if needed	Chair	5 Minutes
New Course Update'19-'20: Counselor-Student meetings 2/25-3/8		None	Administration	5 Minutes
Agenda Items For Next Meeting	4/25/19		SSC	1 Minute
Adjournment		Approval to adjourn meeting	Chair	1 Minute

Saratoga High School
School Site Council

Date: February 28

Location: Main Office Conference Room

Starting time: 3:30 P.M.

Proposed Ending Time: 4:30 P.M.

Agenda Item	Topic	Action Required	Responsible Person(s)	Time Limit
Call Meeting to order.		None	Chair	1 Minute
Roll call		None	Chair	1 Minute
Changes/additions to the agenda		Approval/modifications of the agenda	Chair	2 Minutes
Previous notes		Review notes	Chair	5 minutes
Public Comment (Pending completion of blue cards. Each person will have up to 2 minutes).		No action related to public comment that does not appear on the agenda may be acted upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.	Chairperson	5 minutes (pending amount of speakers)

Leadership Class Update	Student Events	None	Students	5 Minutes
School-Wide Update- Local Control Accountability Plan (LCAP) Input meeting- 3/6/19 6:30 p.m. (library),PTSO-Julie Lythcott Haims- 3/11/19 7:00 p.m. (McAfee) Staff Development Day- 3/18/19	Staff Perspective	None	Administration	5 Minutes
Budget- Update?	Allocations	Approve Budget if needed	Chair	5 Minutes
New Course Enrollment Timeline '19-'20: Counselor-Student meetings 2/25-3/8		None	Administration	5 Minutes
Agenda Items For Next Meeting	TBD		SSC	1 Minute
Adjournment		Approval to adjourn meeting	Chair	1 Minute

Saratoga High School
School Site Council

Date: January 24

Location: Main Office Conference Room

Starting time: 3:30 P.M.

Proposed Ending Time: 4:30 P.M.

Agenda Item	Topic	Action Required	Responsible Person(s)	Time Limit
Call Meeting to order.		None	Chair	1 Minute
Roll call		None	Chair	1 Minute
Changes/additions to the agenda		Approval/modifications of the agenda	Chair	2 Minutes
Previous notes		Review notes	Chair	5 minutes
Public Comment (Pending completion of blue cards. Each person will have up to 2 minutes).		No action related to public comment that does not appear on the agenda may be acted	Chairperson	5 minutes (pending amount of speakers)

		upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.		
Leadership Class Update	Student Events Speak up for Change	None	Students	5 Minutes
School-Wide Update	Staff Perspective	None	Administration	5 Minutes
Safety Plan		Approve School Safety Plan	Administration	10 Minutes
Site Council Survey/WASC		Inform group of process	Administration	5 Minutes
Budget- Update?	Allocations	Approve Budget if needed	Chair	5 Minutes
New Course Enrollment Timeline '19-'20		None	Administration	5 Minutes
Agenda Items For Next Meeting	TBD		SSC	1 Minute
Adjournment		Approval to adjourn meeting	Chair	1 Minute

SSC Budget 18-19

(\$15,000 Initial)

E.L.L. Tutor- \$2500 (approved)
E.L.L. Materials- TBD
Detention Supervision \$3200 (approved)

ASB Student Leadership Awards TBD
ASB Developmental Assets Goal \$2000 (approved)
ASB Community Service TBD
Silicon Valley Math Initiative TBD

S.E.L. Team N.A.

Notes from October 25, 2018

- Leadership Update
 - Class
 - ASB asking for Movember grant (ie. inflatable) Willing to cover most of it.
 - Grant asking for toiletries
 - Working with maintenance
 - Feminine products, paper towels, blow dryers etc.
 - May use extra money to remodel bathrooms
 - Breaking down the walls
 - Funded by
 - SHS Foundation
 - PTSO (lunch)
 - \$40,000-45,000 overall cost
 - Parents/Staff
 - Heard good feedback on impact
 - Staff involved among activities with students.
 - Student feedback
 - Week intended to be about meeting new students.
 - Haven't heard much negative feedback
 - Activities: Intimate conversations among new peers, cross the line game, stickers
 - Lack of communication beforehand caused confusion among students and teachers.
 - Intentional. Experienced through it.
 - Seniors/juniors appreciated partaking in the leadership process.
 - Lasting effects
 - Kids becoming more open with peers.
 - Effects on class
 - Teachers created work days
 - More enrichment focus
 - Little stress skipping class
- Schoolwide Updates
 - Teacher of the Year Event
 - 30+ teachers
 - Mr. Ellis acknowledged as TotY
 - Teacher Letter of Recommendation
 - 65% seniors apply early for college
 - Students require office/teacher letter of rec.
 - Due early November
 - Marching Band
 - Norcal Event 1st Place division 5th Overall
 - Fallsports
 - Senior nights last week (Water polo, field hockey, volleyball etc.

- Football senior night this week.
 - Winter sports
 - Begin on Monday
- Budget-Movember request
 - Movember plan
 - Month of awareness of physical/mental wellness
 - Tutorial/Lunch
 - Past years (Turkey Trot etc.)
 - Focus on fewer activities this year.
 - ASB Budget request
 - Inflatables
 - SCC paid \$2000, ASB covers rest (\$1800)
 - **Request approved unanimously**
- Data Report/SPSA
 - Academic Data
 - SHS remarkably higher than National/Global and CA SAT/ACT/AP score
 - Difficult to increase.
 - SBAC 2017-2018 Met or Exceeded Standards increased.
 - SBAC “doesn’t count” creates less of an incentive in students to perform well
 - SPSA
 - Spring: prioritize/est. Measurable student achievement
 - Continue previous year SPSA goals into this year.
 - Less academically focused goals, more BDtB related.
 - Professional development, social/emotional learning, and student wellness.
 - Carry these goals into the spring
 - California Healthy Kid Survey
 - Freshmen/junior
 - Helps us see where those students are
- Sports Funding
 - Schools must emphasize sports fee must be called “donation”
 - Fall season- 65% families donated.
 - Small increase to 70-70% donation in Winter and Spring to break even.
 - Language requirement causes difficulty.
 - Sports boosters fundraiser: potential golf tournament.
- Fieldtrip Funding
 - Require donations as well
 - Teachers with outside campus enrichment plan must backwards plan for fundraising.
- **Meeting Adjourned: 4:30 PM**

November 29, 2018

- Leadership Class Update

- Money for victims of fires in Paradise
 - Jars in classrooms
 - Taco fundraiser
- Saratoga Idol
- Planning for winter formal rally and dance
- Family Giving Tree
- Staff Update
 - Rally, Winter Formal
 - Fundraising
 - SEL Team
 - Planned 6 events as follow up to Breaking Down the Walls
 - Speak Up for Change
 - Incorporate Breaking Down the Walls
 - After Martin Luther King weekend
 - Alumni, Dean as prospective speakers
- Budget Update
 - \$2000 for Movember
- Tentative New Courses '19-'20
 - Electives
 - Dependent on student sign ups
 - Occur in February
- SPSA
 - Want to have new plan by April/May (usually approved in September)
 - Choose to continue on with goals or make changes
 - WASC
 - Examines school and evaluates their ability to prepare students for college
 - Helps set goals for the school
 - Short-term plan, second reading on December 11th at board meeting
 - Goal #1: Each department has a goal
 - English: media literacy
 - Guidance: working with Los Gatos, using data to track student support
 - Math: working on culture within department, vertical alignment (one course to another, scaffolded)
 - P.E.: physical and mental health
 - Science: new technology and labs
 - History: piloting new books
 - Special education: Individual Academic Study, data tracking, more curriculum, executive functioning skills
 - V/PA: vertical alignment
 - World Language: electronic instructional tools
 - ILC (administrators, tech team): regular tech training, One Cool Thing
 - Goal #2: touches upon students' academic well-being and making wise decisions about their academic future
 - MDTP exam for math courses

- APUSH employs shorter, more in-depth text
- Special Education outreach with individual departments
- California Healthy Kids Survey
 - Freshmen and juniors
- Goal #3: student well-being, involvement in school activities
 - CASSY
 - Relocating to new center building on January 21
 - SEL team
 - Breaking Down the Walls
 - PTSO panels

Tentative New Courses- SHS- 2019 - 2020

Course/Grade Level	Department	Status
A.P. Art History/10-12	VPA	New at SHS- needs Board approval - moving forward
Business (Intro)/10-12	Applied Arts	Returning to SHS - moving forward. No Board approval needed
Choir 4&5 Honors/11-12	VPA	New at SHS- Similar class at LGHS- moving forward. No Board approval needed
Guitar/9-12	VPA	Returning to SHS- Moving forward. No Board approval needed
A.P. Music Theory/10-12	VPA	Returning to SHS- Moving forward. No Board approval needed
Chinese 3 in the Global Community/9-12	World Language	Offered last year. Did not run. No Board approval needed
Spanish 4 in the Global Community/11-12	World Language	Offered last year. Did not run. No Board approval needed
Creative Writing/9-12	English	Offered in past years. Moving forward. No Board approval needed

February 28, 2019

Leadership Class Update

- Class Office Elections next two weeks
- ASB Elections held two weeks ago
- Spring Fling April 1-5
 - Mon/Tues- Powderpuff games
 - Wed- 3rd annual Lip Dub

- Thurs- Rescheduled Inflatable Day (Combined tutorial and lunch)
 - Fri- final game, food truck fest 2:10-4:00
- Junior Prom April 20
- Benefit Fashion Show
 - money goes to Paradise Fire victims
- Fun Run- fundraiser run by sports boosters
 - 60-65% participation from parents for donations
 - 80-85% is ideal so that teams don't have to fundraise on a large scale
 - Spring sports have the athletes- more fundraising needed during this time

School Wide Report

- Local Control Accountability Plan (LCAP)
 - Nighttime Input Meeting- March 6
 - Essentially a more collaborative SSC meeting
 - Discuss hopes concerning the next principal
 - Live Speaker Series- March 11
 - Julie Hayes in McAfee, former Dean of Freshmen at Stanford
 - Open to all of the community
 - Discuss how high schools should prepare their students for life after high school
 - *How to Raise an Adult*- highlights importance of student independence
 - Student Day Off- March 18
 - Departments working to continue work from August
 - English- "No Red Ink" is online grammar program to replace outdated grammar books
 - Math- looking into online math programs "Desmos" (graphing), "ExamView" (sample questions for upper level math), "Kahoot" (lower level math)
 - Science- continue to review NGSS (Next Generation Science Standards) for Biology, Chemistry, Physics in order to unite curriculums further
 - CAST (standardized science test required to graduate)
 - It will remain a senior test rather than junior test
 - Social Studies- vertical alignment of courses
 - STEM- Work to make transition from Intro to Computer Science to AP Computer Science smoother
 - Engineering- look to improve, continue to use "Lead the Way", analyze effectiveness of electronic notebooks they have been using

- Healthy Kids Survey
 - Complaints about anonymity
 - Should have a write up beforehand about why students are being asked to take this survey- explain the purpose

Budget Update

- No new updates

Course Enrollment Timeline

- Students and counselors meet in student library research center as other students work on Naviance surveys to help plan their next steps for education
- Visit Redwood for course enrollment; establish how many incoming freshmen to expect
- Usually around 300 sections, depending on student numbers
- 9 new classes that SHS is bringing back and 1 new class (AP Art History)
- *see SPSA Timeline Doc*
 - March- Department Input
 - March/April- SCC review draft, WASC will be very influential for next year once results are back
 - April- district reviews draft, final draft to SCC
 - April/May- SCC approve final draft
 - May- read draft at first meeting, approve at second meeting
 - July 1- effective date of SPSA for coming year

Comments from the Community/ Staff/ Students/ Parents

- SVCTE program
 - Strong and effective, but not readily utilized by students
 - Helpful for students looking to specialize in a certain subject
 - Not very popular because students need to ride a bus to get to the school, meaning they can only take 2 classes at SHS
- Middle College program
 - Wider variety of classes, atypical schooling different from SHS
 - 15-30 students participate each year (more than SVCTE mostly because of logistics)
 - Students can participate in SHS extracurriculars if they choose

March 28, 2019

School Wide Update

- Local Control Accountability Plan (LCAP)
 - Stakeholder input
- WASC Action Plan
 - Aligned with SPSA and then with LCAP

- Alignment between district and site level documents
- 5 subgroups (students, parents, and teachers), 2 homegroups (only parents or only students)
 - A: governments and vision - broad view, how SHS involves the community, Schoolwide Learner Outcomes
 - B: curriculum - choices of the curriculum, rigor, equal access to curriculum
 - C: instruction - changed since last time, measure and account for engaging instruction in the classroom, quantify what SHS has been working on, project-based learning, collaborative work
 - D: assessment accountability - student profile, how it aligns with old WASC report, what assessments have they seen, state testing (SBAC, college and career readiness, CAST), meet graduation and college requirements, common core standards
 - E: school culture - support services of school, how students feel about being at SHS
- Construct a survey and release it before school ends
- World Cafe (3/28/19 at 6:30 pm)
 - Community conversation about what means most to us at this school
 - Leaving it better than you found it
- Smarter Balanced Testing
 - Monday and Tuesday (3/25 and 26)
 - Juniors
 - Only computer, english and math
 - Measures how school is doing with common core standards
- Principal search
 - Interviews on April 2, 2019

New Course Update

- AP Art History: enough students to run the course, likelihood that some who signed up may not be able to take the course but may be able to the year after
 - Mr. Tarbox
- Intro to Business: enough students to run the course, likelihood that some who signed up may not be able to take the course but may be able to the year after
 - Mr. Davis
- Guitar: not enough students
- AP Music Theory: enough students to run the course
- Spanish 4 in the Global Community: not enough students to run the course
- Chinese 3 in the Global Community: embed it into the regular Chinese 3 course
- Creative writing: enough students to run the course

Leadership Class Update

- Junior Prom on April 20, 2019
- Rally on Friday March 29, 2019
- Inflatables Day on April 4, 2019
- Won award for Family Giving Tree
 - 98% return rate
- Powderpuff football games starting April 1, 2019
- Spirit week starting April 1, 2019
- City Team and Loaves and Fishes
- Blood Drive
- March Madness