LOS GATOS-SARATOGA HIGH SCHOOL DISTRICT
SARATOGA HIGH SCHOOL

Student Assistant Contract

______________________________________________  __________________________
Student Name                                     ________________________
Grade Level                                      Name of Teacher or Administrator

Full Year             Fall Semester             Spring Semester

Term of Contract (circle one)

Subject Area                          Period

Student assistants are those students who help teachers with activities which include assisting students
individually or in small groups with class work, correcting papers, preparing and/or presenting portions of
lessons to the class and otherwise performing tasks which require knowledge of a specific subject.

In an office setting, student assistants perform such tasks as delivering messages, collecting
attendance, running errands, filing, typing, answering telephones and other activities of a largely clerical nature.

I accept the responsibility involved in serving as a student assistant as indicated above. I understand that I
will receive 5 units of credit per semester for successful completion of this course; that a grade of
Pass/Fail will be issued as judged by my attitude, responsibility, efficiency, attendance, punctuality, and
any other criteria established by the supervising school person. I also understand that I may be removed
if I fail to perform my assigned duties.

_________________________________________________         _______________________________
Student Signature                                      Date

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The undersigned teacher or supervisor agrees to accept the responsibility for guiding and supervising the
above student, for assigning grades, and for providing a meaningful experience for the student.

_________________________________________________         _______________________________
Teacher or Administrator Signature                   Date