Saratoga High School  
School Site Council  

**Date:** October 24, 2019  
**Location:** Main Office Conference Room  

**Starting time:** 4:00 p.m.  
**Proposed Ending Time:** 5:00 P.M.  

**Participants at the Meeting:**  
1. Sree Bade  
2. Wenjing Chu  
3. Kelly Chai  
4. Kim English  
5. Katie Chen  
6. Derek Hsu  
7. Alex Lee  
8. Allison Tan  
9. Rick Ellis  
10. Jennifer Lee  
11. Emily Wu  
12. Greg Louie  
13. Brian Safine  

All staff, parents and members of the public are invited to attend the meeting.

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Topic</th>
<th>Action Required</th>
<th>Responsible Person(s)</th>
<th>Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call meeting to order</td>
<td>None</td>
<td>Chair</td>
<td>1 minute</td>
<td></td>
</tr>
<tr>
<td>Roll call</td>
<td>None</td>
<td>Chair</td>
<td>1 minute</td>
<td></td>
</tr>
<tr>
<td>Changes/additions to the agenda</td>
<td>Approval/modifications of the agenda</td>
<td>Chair</td>
<td>2 minutes</td>
<td></td>
</tr>
<tr>
<td>Review notes from 9/26 meeting</td>
<td>Review notes</td>
<td>Chair</td>
<td>5 minutes</td>
<td></td>
</tr>
<tr>
<td>Public comment</td>
<td>No action related to public comment that does not appear on the agenda may be acted upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.</td>
<td>Chair</td>
<td>5 minutes (pending number of speakers)</td>
<td></td>
</tr>
<tr>
<td>Leadership Class Update</td>
<td>Student Events</td>
<td>None</td>
<td>Students</td>
<td>5 minutes</td>
</tr>
<tr>
<td>WASC Update</td>
<td>Update progress</td>
<td>None</td>
<td>All</td>
<td>10 minutes</td>
</tr>
<tr>
<td>School-Wide Update</td>
<td>Staff Perspective</td>
<td>None</td>
<td>Administration and Teaching Staff</td>
<td>10 minutes</td>
</tr>
<tr>
<td>Share Future Board Meeting Items</td>
<td>Data Report-Celebrations, CA Healthy Kids Survey</td>
<td>Celebration Slide</td>
<td>Administration</td>
<td></td>
</tr>
<tr>
<td>Budget</td>
<td>$15,000 for 2019-2020</td>
<td>Approve Budget and discuss spending targets; SHS TV? Update allocation ($5000 budgeted at last meeting</td>
<td>Administration</td>
<td>5 minutes</td>
</tr>
</tbody>
</table>
Future Meeting Dates
11/21, 1/30, 2/27, 3/26, 4/30, 5/28

Agenda Items For Next Meeting
TBD

Adjournment
Approval to adjourn meeting

Meeting Start: 4:01 pm
I. Role: Kim English, Derek Hsu, Alex Lee, Greg Louie, Katie Chen, Kelly Chai, Sree Bade, Jennifer Lee, Brian Safine

II. Motion to Approve
   A. First: Kim English
   B. Second: Kelly Chai
   C. Unanimously approve notes from last meeting

III. Leadership Class
   A. Katie Chen: Homecoming
   B. Alex Lee: Homecoming
   C. Derek Hsu: Homecoming

IV. Condense Homecoming Decs to Senior Area?
   A. Freshman & Junior deces were difficult to get participation
   B. Make it easier on class office
   C. Students only appreciate final result

V. WASC Updates
   A. Late starts
   B. Mrs. Lee - Topic B Curriculum leader, @ tail end of breaking down points and finding trends in types of assessment
   C. October 8 - WASC Collab Day
   D. Group Analysis
      1. Academic Integrity: When they is a curve, people doesn’t share information, how to teach students to consequences without having a scandal, anonymous
      2. Drug Use: Doesn’t include vaping or specific types of drugs
      3. Academic Stress: Not specific and didn’t ask factors that lead to stress (parent stress) - Wheel is useless, students will forge the numbers

VI. School-Wide Updates
   A. Tuesday WASC Check-In
   B. Homecoming, PSAT

VII. Budget
   A. SHSTV- Newscasters are coming to SHS to educate TV students about technique, $5000 per semester stipend was not included
   B. Detention: Consequences need to be made to students who commit small offenses (Substitute at the moment is teacher punishments, different types of tardies- 40 ppl/detention)
   C. A.D. Conference Registration (Tim Lugo’s trip to Maryland for National Athletic Convention to bring new ideas for concussions and cheerleader information)
   D. Proposal: $5000 for SHS TV and $5000 for Detention (to meet
      1. First: Kim English
      2. Second: Alex Lee
      3. All in Favor: Everyone
      4. Abstain- Kelly Chai

Meeting Start: 3:31pm
I. Introductions
   Present: Wenjing Chu, Alex Lee, Kelly Chai, Katie Chen, Allison Tan, Derek Hsu, Emily Wu, Sree Bade, Brian Safine, Jennifer Lee, Rick Ellis

II. Bylaws
   A. Roles/ Additions
      1. Rotate note taker between students
      B. Rotating roles in SSC, two year terms (except for students - one year)
C. ASB ruled last year Class VP is appointed SSC position
D. Meetings open to public
E. Amendments: None

III. WASC Updates
   A. Accreditation will come back in the spring, look at the teaching and learning on campus and validate the school
   B. Six year accreditation process
   C. Current WASC plan approved in June 2019, for student use in spring
   D. Mrs. Lee, Mr. Ellis and Mrs. Wu were all WASC focus leaders (Focus Group A & D)
   E. Goals
      1. Common Core standards
      2. Increase use of formative and summative assessments
      3. Effective use of technology
      4. Depth over breadth
      5. Resources for students (social and emotional well being)
      6. Student Leadership will address academic bullying and peer pressure

IV. Leadership Class Updates
   A. Senior Class Office: High School Musical decorations, skits, dances, arch. Prepare Parent Guidance Night slideshow
      1. Arch: Metal arch in front of Student Center
   B. Junior Class Office: Teen Beach Movie, seven dances, decorations. Class T Shirts and Parent Guidance Night- Family Giving Tree
   C. Sophomore Class Office: Lemonade Mouth, six dances, decs, skits, Movie Night, T-shirts
   D. Freshman Class Office: Radio Rebel, five dances, skits, decs, class T-shirts, slideshow- Second Harvest Food Bank
   E. P-Rob will be our Service coordinator

V. School Wide Updates
   A. JUST Learn It- Growth mindset and grit
   B. Cards will a) increase traffic in the student center and b) promote good behavior
   C. Administration video coming next Monday, part of tutorial school-wide lessons
   D. Great start to the school year! - Mr. Louie
   E. SSC sent surveys to parents and students (3 WASC mtgs in 11 days of school)
      1. Identify strength and weaknesses
      2. Will draft pages of documents for presentation

VI. Budget
   A. SSC Budget: $15,000
   B. 11 Majority votes- $5000 allocated per semester for SHS TV…$5000 for year for detention

VII. Future Meetings
   A. Meeting Time
      1. Motion: Sree Bade
         a) Second: Wenjing Chu
         b) All in Favor: 7
         c) Any Oppose: 1
   B. Meeting time will be pushed back to 4:00pm

Adjourning at 4:28pm