Saratoga High School
School Site Council

**Date:** January 30, 2020

**Location:** Main Office Conference Room

**Starting time:** 4:00 p.m.

**Proposed Ending Time:** 5:15 P.M.

### Participants at the Meeting:

All staff, parents and members of the public are invited to attend the meeting.

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Topic</th>
<th>Action Required</th>
<th>Responsible Person(s)</th>
<th>Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call meeting to order</td>
<td>None</td>
<td>Chair</td>
<td></td>
<td>1 minute</td>
</tr>
<tr>
<td>Roll call</td>
<td>None</td>
<td>Chair</td>
<td></td>
<td>1 minute</td>
</tr>
<tr>
<td>Changes/additions to the agenda</td>
<td>Approval/modifications of the agenda</td>
<td>Chair</td>
<td></td>
<td>2 minutes</td>
</tr>
<tr>
<td>Review notes from 11/21 meeting</td>
<td>Review notes</td>
<td>Chair</td>
<td></td>
<td>5 minutes</td>
</tr>
<tr>
<td>Public comment</td>
<td>No action related to public comment that does not appear on the agenda may be acted upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.</td>
<td>Chair</td>
<td></td>
<td>5 minutes (pending number of speakers)</td>
</tr>
<tr>
<td>Budget</td>
<td>Math- Asilomar conference for J Scola (reimbursement) fall expenses</td>
<td>Admin</td>
<td></td>
<td>5 minutes</td>
</tr>
<tr>
<td>Leadership Class Update</td>
<td>Student Events</td>
<td>None</td>
<td>Students</td>
<td>10 minutes</td>
</tr>
<tr>
<td>Safety Plan</td>
<td>SSC to look at SHS personnel and Signature Page</td>
<td>Approve proposed Signature SHS page</td>
<td>Admin</td>
<td>10 minutes</td>
</tr>
<tr>
<td>SPSA review</td>
<td>Review current goals and action items</td>
<td>No action</td>
<td>Chair</td>
<td>10 minutes</td>
</tr>
<tr>
<td>WASC Update</td>
<td>Update</td>
<td>None</td>
<td>All</td>
<td>10 minutes</td>
</tr>
<tr>
<td>Site Bond Committee</td>
<td>Introduction to SBC responsibilities</td>
<td>SSC vote to act as a committee to discuss Site Bond projects</td>
<td>Chair</td>
<td>5 min</td>
</tr>
<tr>
<td>School-Wide Update</td>
<td>Staff Perspective:</td>
<td>None</td>
<td>Administration and Teaching Staff</td>
<td>10 minutes</td>
</tr>
<tr>
<td>Future Meeting Dates</td>
<td>2/27, 3/26, 4/30, 5/28</td>
<td>Administration</td>
<td></td>
<td>2 minutes</td>
</tr>
</tbody>
</table>
Notes from 11/21/19:

Meeting start time: 4:08pm
Attendees: Brian Safine, Alex Lee, Jennifer Lee, Emily Wu, Katie Chen, Rick Ellis, Kim English, and Kelly Chai

Motion to Approve
- First: Kim English
- Second: Kelly Chai
- Unanimously approve notes from last meeting

Budget
- current budget is $9745
- request for MAP for professional development day ($1225)
  - 7 teachers: paying for substitutes
  - Motion to approve
    - First: Rick Ellis
    - Second: Kim English
- around $5000 may be used for detention and Saturday School
- desire to see a budget overview
  - broken down by department and how we are funded by school district
- have not shared with all departments that they have opportunity to ask SSC for money
- SSC to ask other departments if they need a small grant for professional development days
  - will decide how much money to grant later

Leadership Class Update
Seniors
- Senior Sweets: free candy grams for seniors, made sure every senior got a candy gram
- second semester send teachers flowers

Juniors
- Prom venue visit
- Family Giving Tree: 250 tags, 25 to each of elementary schools
  - advertising in school

Board Update
- started school with version of school profile
- parents had requests which led to revisions
- most recent draft has no reference to ranking
- top 9% of class has access to UC system
  - ranking is shared with colleges, not with students

WASC Update
- received info from parents, students, staff
- writing plan focusing on areas of growth
  - student emotional stress and academic stress
  - need to fully understand course rigor
  - student social disconnection
  - appropriate course availability
  - student self-awareness
  - need for course offerings
- motivations for taking honors/ap courses
  - some schools do not have grade bump (Lynbrook)

Schoolwide Update
- vaping presentation: parents saw vaping pens
- World Cafe
  - looked at Healthy Kids Survey data which relates to student connection and depression, suicide
- desire for students to hear more about college experience
  - SHS alums serve on panel and give advice
- Fall Play (Sense and Sensibility) taking place these two weeks
- Relay for Life & Turkey Trot
  - extended lunch, students run on track
  - funds go to American Cancer Society
- Jazz Band Concert (12/11), Choir Concert (12/12), Orchestra Concert (12/13)
- Winter Formal (12/7)
- ACS Substance Abuse Parent Forum (12/12)
  - if students are caught under the influence, receive counseling
- first two weeks of tutorials in second semester, students have mandated training
  - workshops like suicide prevention
  - looking at connectedness data: robotics, athletics, music

Meeting end time: 5:10pm