### Agenda Item

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Topic</th>
<th>Action Required</th>
<th>Responsible Person(s)</th>
<th>Time Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call meeting to order</td>
<td>None</td>
<td>Chair</td>
<td>1 minute</td>
<td></td>
</tr>
<tr>
<td>Roll call</td>
<td>None</td>
<td>Chair</td>
<td>1 minute</td>
<td></td>
</tr>
<tr>
<td>Changes/additions to the agenda</td>
<td>Approval/modifications of the agenda</td>
<td>Chair</td>
<td>2 minutes</td>
<td></td>
</tr>
<tr>
<td>Review notes from 1/30 meeting</td>
<td>Review notes</td>
<td>Chair</td>
<td>5 minutes</td>
<td></td>
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<tr>
<td>Public comment (Pending completion of blue cards. Each person will have up to 2 minutes)</td>
<td>No action related to public comment that does not appear on the agenda may be acted upon at the meeting. Such issues raised at this meeting may be scheduled for another SSC meeting.</td>
<td>Chair</td>
<td>5 minutes (pending number of speakers)</td>
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</tr>
<tr>
<td>Budget Update</td>
<td>None</td>
<td>Admin</td>
<td>2 minutes</td>
<td></td>
</tr>
<tr>
<td>Leadership Class Update</td>
<td>Student Events</td>
<td>None</td>
<td>Students</td>
<td>10 minutes</td>
</tr>
<tr>
<td>School-Wide Update</td>
<td>Staff Perspective:</td>
<td>None</td>
<td>Administration and Teaching Staff</td>
<td>5 minutes</td>
</tr>
<tr>
<td>SSC By-Laws &amp; Elections for parent reps</td>
<td>Review</td>
<td>None</td>
<td>Chair</td>
<td>5 minutes</td>
</tr>
<tr>
<td>Safety Plan Update</td>
<td>No action</td>
<td>Admin</td>
<td>5 minutes</td>
<td></td>
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<tr>
<td>SCPA WASC Action Items</td>
<td>Review WASC Action Items and SPSA</td>
<td>No action</td>
<td>Chair</td>
<td>10 minutes</td>
</tr>
<tr>
<td>Elections</td>
<td>Discuss upcoming Parent elections: Process and timeline</td>
<td>No Action</td>
<td>Parent representation</td>
<td>5 min</td>
</tr>
<tr>
<td>Future Meeting Dates</td>
<td>3/26, 4/30, 5/28</td>
<td>Administration</td>
<td>2 minutes</td>
<td></td>
</tr>
<tr>
<td>Agenda Items For Next Meeting</td>
<td>SPSA draft Safety plan goals Elections</td>
<td>SSC</td>
<td>1 minute</td>
<td></td>
</tr>
<tr>
<td>Adjournment</td>
<td>Approval to adjourn meeting</td>
<td>Chair</td>
<td>1 minute</td>
<td></td>
</tr>
<tr>
<td>Site Bond Committee</td>
<td>Discussion with Tony Palma: History of Bond decisions II. Update of current/in progress/pending projects</td>
<td>Possible prioritizing of projects</td>
<td>Tony Palma</td>
<td>60 minutes</td>
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Meeting Notes 1/30/2020

Motion to Approve Minutes from the Last Meeting
First: Jennifer Lee
Second: Wenjing Chu

Cut the budget from several departments, SSC may be one of them
Ms. Scola assumed she would be reimbursed - CSC Math Conference in Asilomar

Motion to Approve Reimbursement
First: Wenjing Chu
Second: Emily Wu
MOTION PASSED

Leadership Class Updates
Seniors: Senior Prom, Class Meeting, Class Apparel
Juniors: Junior Prom. Fundraising - TPumps and Chipotle
Sophomores: Boba fundraiser, Food Drive, Class apparel
Freshman: Rally Green Shirt Resales, Boba

School Wide Updates
Ellis- Chairman SSC
CNY Celebration Staff Lunch
Electives Night - Incoming 8th Graders
(Band, Color Guard, Choir, Drama)
Junior and Senior Incoming Parent Night 1/30
Bell Schedule Committee - Input Session Feb 6, Parent Session 1/30
Teach More software program
   Blend student offerings and teacher requests
   Tutorial
Parent open discussion 10:30-11:30

Safety Plan
Teacher Rep Changes
Data that is necessary to approach big issues to work towards a better campus
Gated Campus

SPSA
Tied to recent WASC accreditation
   Goal- Achievement through best practices
   Goal- Relevant and engaging learning that promotes healthy academic perspectives for student
   Goal- All stakeholders will work together to support students in developing resiliency skills when managing stress

Action Plans for WASC
Compartmentalize goals into subsets
Social and emotional goals, not just academic goals

WASC
Wrapping up, WASC Visiting Committee is coming March 23/24

Site Bond Committee
Construction on campus is spent with bonds
Two independent meetings
SSC should be a public meeting
Members of the committee can rep to board to take next steps
Fall 2020
Indefinite role of SSC

Action, MOTION to accept/decline responsibility
First: Jennifer Lee
Second: Derek Hsu
Saratoga High School
School Site Council

Date: January 30, 2020

Location: Main Office Conference Room

Starting time: 4:00 p.m.

Proposed Ending Time: 5:15 P.M.

Participants at the Meeting: Rick Ellis, Wenjing Chu, Alex Lee, Derek Hsu, Katie Chen, Greg Louie, Emily Wu, Jennifer Lee, Allison Tan

All staff, parents and members of the public are invited to attend the meeting.

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<td>Budget (current budget: $8520 after Nov decision to fund MAP PD day)</td>
<td>Math-Asilomar conference for J Scola (reimbursement request brought forth by K Hamilton (department chair) and J Scola)</td>
<td>Admin</td>
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<td>Safety Plan</td>
<td>SSC to look at SHS personnel and Signature Page</td>
<td>Approve proposed Signature SHS page</td>
<td>Admin</td>
<td>10 minutes</td>
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<td>SPSA review</td>
<td>Review current goals and action items</td>
<td>No action</td>
<td>Chair</td>
<td>10 minutes</td>
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<tr>
<td>WASC Update</td>
<td>Update</td>
<td>None</td>
<td>All</td>
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Action, MOTION to accept/decline responsibility
First: Jennifer Lee
Second: Derek Hsu
All in Favor: Unanimous

Notes from 11/21/19:

Meeting start time: 4:08pm
Attendees: Brian Safine, Alex Lee, Jennifer Lee, Emily Wu, Katie Chen, Rick Ellis, Kim English, and Kelly Chai

Motion to Approve
- First: Kim English
- Second: Kelly Chai
- Unanimously approve notes from last meeting

Budget
- current budget is $9745
- request for MAP for professional development day ($1225)
  - 7 teachers: paying for substitutes
  - Motion to approve
    - First: Rick Ellis
    - Second: Kim English
- around $5000 may be used for detention and Saturday School
- desire to see a budget overview
  - broken down by department and how we are funded by school district
- have not shared with all departments that they have opportunity to ask SSC for money
- SSC to ask other departments if they need a small grant for professional development days
  - will decide how much money to grant later

Leadership Class Update
Seniors
- Senior Sweets: free candy grams for seniors, made sure every senior got a candy gram
- second semester send teachers flowers

Juniors
- Prom venue visit
- Family Giving Tree: 250 tags, 25 to each of elementary schools
  - advertising in school

Board Update
- started school with version of school profile
- parents had requests which led to revisions
- most recent draft has no reference to ranking
- top 9% of class has access to UC system
  - ranking is shared with colleges, not with students

WASC Update
- received info from parents, students, staff
- writing plan focusing on areas of growth
  - student emotional stress and academic stress
  - need to fully understand course rigor
  - student social disconnection
  - appropriate course availability
  - student self-awareness
  - need for course offerings
- motivations for taking honors/ap courses
  - some schools do not have grade bump (Lynbrook)

Schoolwide Update
- vaping presentation: parents saw vaping pens
- World Cafe
  - looked at Healthy Kids Survey data which relates to student connection and depression, suicide
  - desire for students to hear more about college experience
    - SHS alums serve on panel and give advice
- Fall Play (Sense and Sensibility) taking place these two weeks
- Relay for Life & Turkey Trot
  - extended lunch, students run on track
  - funds go to American Cancer Society
- Jazz Band Concert (12/11), Choir Concert (12/12), Orchestra Concert (12/13)
- Winter Formal (12/7)
- ACS Substance Abuse Parent Forum (12/12)
  - if students are caught under the influence, receive counseling
- first two weeks of tutorials in second semester, students have mandated training
  - workshops like suicide prevention
  - looking at connectedness data: robotics, athletics, music

Meeting end time: 5:10pm